

HORSE RIDING CLUBS ASSOCIATION OF VICTORIA INC.

Ph: 03 9877 0330 Fax: 03 9877 9400 Email: info@hrcav.com.au Website: www.hrcav.com.au

PROGRAM CHECKLIST FOR OFFICIAL HRC AV EVENTS**GENERAL:**

The Program must state:

- The Event is "Official"
- Who is running the Event?
- What type of Event it is, eg Combined Training Day.
- The date of the Event.
- Grounds address
- If Dressage is involved, the tests used must be the current "Official" edition.
- You must offer two Advanced tests at a non-Jackpot event, the hard test being open to Advanced only.
- Distribution of Prizes/Ribbons as per Event Rule 24
- Entry fee payable. When a combination enters both a Dressage Only section and Combined Training Sections at the same level, & only one test is ridden, which is scored for both sections, then a fee of \$10.00 is applicable to the Dressage Only Section.
- Closing date for entries.
- Payment Details /EFT
- Contact name, phone number and address/email for entries. Phone number for scratchings on the day
- DO NOT use the terminology "grade". Level or assessed Level should be used at all times.
- Camping/Yarding/Catering

HORSE TRIALS

- The date and time the Cross Country course will be open for walking
- Horse Trials – Level 1 must offer tests 1.A or 1.B, Level 2.A or 2.B.
- SJ Course Designer
- \$20 Medical Levy as per ER 20.6

SHOWJUMPING

- Where Show Jumping is involved the course builder must be listed on the program.
- 2 x Points Earning Classes
- The second Points earning classes must have a first round which is not against the clock and a jump off against the clock where at least 50% of the fences are at maximum height for the level. The first round must have a time allowed and a time limit (eg: AM5, 2 Phase or AM7). If 2 Phase is used, the 2nd phase must comprise 6 obstacles, one of which may be a combination, and be judged according to SJ rule 55.5.2,55.5.4 or 55.5.6

SHOWING

- Must have Judges name & Card Secretary for Carded Events
- WW Show – Plaiting or not
- Highpoint Eligible classes and how is winner determined in case of equality
- Smartest on Parade, Ridden Exhibit, Rider and Mount Suitable HRC AV must be offered by Level. Levels 4 & 5 and Adv,1 & 2 may be merged. Level 3 should stand alone.
- Points Earning classe must be asterisked- Champion & Reserve included

3 PHASE EQUITATION

- Dressage Test 1 or 2 only
- Which format will be used – 1 or 2 (as per 3PE Rule 1.3)
- Where events are conducted over two days, the program specifies which day each Level is expected to run, noting that this is subject to entry numbers

NAVIGATION RIDES

- Approximate Distances (no longer than 25kms)
- Terrain - recommendations for shoes/boots

CONDITIONS OF ENTRY:

- Entries will only be accepted on the Standard HRC AV Entry Form. (unless entering Online via Event Organiser)
- The Event is being run according to HRC AV Rules & Regulations. The Event is open to all Members of Clubs affiliated with the HRC AV.
- Competitors must supply their own number.
- Riders must present for gear check "x" mins. prior to competing (or if required, prior to each phase as stated on the Program.) Where any Event is run over 2 or more days, a gear check must be performed on each day.
- Valid Membership and Performance Cards to be presented to Event Secretary prior to competing (for carded events)
- Dressage Only - a Competitor MUST enter at their assessed Level and one Level above if chosen, dependent on the organisers
- No refunds after closing date, unless Vet or Doctor's Certificate is provided within 14 days after the event.
- The decision of the Ground Jury is final; no secondary protests will be entered into.
- Protests must be lodged within 30 minutes of the posting of interim results with a refundable fee of \$.
- Reservation of Right as per Event rule 15.1
- Disclaimer of liability clause.

TTT Programs only:

- Must state "swabbing of horses may occur"
- Opening date of entries must be 6 weeks prior to the closing date.
- It is the responsibility of the Club President or Secretary to ensure Team Entries comply with the requirements of event rule 39.7
- Protests: Any disputes regarding TTT Team Placings must be lodged within 30 mins of posting results & must be accompanied by a refundable fee of \$20.