HRCAV CLUB COVID SAFETY PLAN

To be completed by HRCAV Clubs which conduct activities or events.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **CLUB NAME** |  | | | | | | | | |
| **EVENT TYPE** |  | | | | **DATE** | | |  | |
| **RISK MANAGEMENT COORDINATOR** |  | | | | | | | | |
| **EMAIL** |  | | | **PHONE** | | |  | | |
| **DATE LAST REVIEWED** |  |  |  | | |  | | |  |

1. **SOCIAL DISTANCING**

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| --- | --- | --- |
| Action item | Action officer | Actioned |
| * 1. Encourage social distancing   2. Move activities outdoors when possible |  |  |

1. **FACE MASKS**

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| --- | --- | --- |
| Action item | Action officer | Actioned |
| * 1. Advise participants to wear facemasks in at risk situations (eg: canteen)   2. Advise participants to carry masks for use in at risk situations |  |  |

1. **GOOD HYGIENE**

|  |  |  |
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| Action item | Action officer | Actioned |
| * 1. Promote good hand and respiratory hygiene |  |  |

1. **COVID SYMPTOMS**

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| --- | --- | --- |
| Action item | Action officer | Actioned |
| * 1. Advise participants to stay at home if they have Covid symptoms |  |  |

1. **VENTILATION**

|  |  |  |
| --- | --- | --- |
| Action item | Action officer | Actioned |
| * 1. Move activities outside where possible.   2. Indoor activities to be held in well ventilated situations |  |  |

1. **CONDITIONS OF ENTRY FOR EVENTS**

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| --- | --- | --- |
| Action item | Action officer | Actioned |
| * 1. Include a link to [HRCAV standard conditions of entry](https://hrcav.com.au/wp-content/uploads/2020/09/COVID-SAFE-EVENT-CONDITIONS-OF-ENTRY-FOR-REGIONAL-VICTORIA-v2-28-09-2020.pdf) of entry on program |  |  |

1. **VENUE REQUIREMENTS**

|  |  |  |
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| Action item | Action officer | Actioned |
| * 1. Check with venue owner. Some venues may have requirements in place   6.21 VENUE SPECIFIC REQUIREMENTS LISTED BELOW |  |  |

 

 